



VINIT PUNDLIK KOTWAL

@ vinitkotwal@gmail.com

8097747134

Kamothe, Navi Mumbai

<http://www.linkedin.com/in/vinit-kotwal-b74bb1147>

Skills

Checklist Preparation (ONS, Canopus & E-royal Impex)

Import -Export Documents

Form 13

VGM Preparation/Upload

Shipping Bill Filing

E-Sanchit

Tally ERP 9(GST)

Ms-Word, Ms-Powerpoint

Advance Excel

Website Designing/Planning (WordPress)

Search Engine Optimization (SEO)

Email Marketing (MailChimp)

Social Media Marketing

Face

Advertisement/Campaign

Affiliate Marketing

Google AdWords

Blogging

Logo Designing (Corel draw)

Objective

Graduate in BBA(Logistics And Supply Chain Management) as specialization willing to get a professional exposure in the market and obtain good position in a respectable Organization

Experience

Saibaba Logistics And Company 01/05/2021

Working from last 1 year, gaining knowledge - Present about checklist Preparation, form 13, SB uploading, etc

College Tips 05/08/2021

Intern -
Completed 10 days Internship of Digital marketing at College Tips 15/08/2021

Nova Scotiya 01/09/2021

Internship -
Completed one month Internship as Social Media Marketer at Nova Scotiya for Digital Marketing 30/09/2021

Education

Sandip University 2021

BBA- Logistics And Supply Chain Management
7.94 CGPA

National College 2017

12th
71%

MNR School Of Excellence 2013

10th
7.4 CGPA

Additional Qualification

- Certificate Course in Import-Export, Shipping, Logistics and Custom Clearance Management from "Alliance Institute of Export -Import Management(AIEM)" - CBD Belapur

♥ Interests

Photography

Playing Guitar

Listening to Music

Travelling

Video Games

📖 Languages

English

Marathi

Hindi

German (A2)

- Advance Excel course from "Disha Coaching Center"- College Road, Nashik
- Completed Certification course of Tally ERP 9(GST) from "Shree Computer Classes"- Kamothe
- Completed MS-CIT from "Shree Computer Classes"- Kamothe
- Certification course of Digital Marketing from "Meera Infotech"-Jail Road, Nashik
- Certification course of logo designing (Corel Draw) from "Disha Coaching Center"-College Road, Nashik

🧩 Activities

- Participated in College E-Chaupal Festival at Sandip University and lead a team of 6 and sold our product among 15000 Students and 1500 Professor.
- Attended 3 days Entrepreneur Development program

+ Strength

- Positive attitude
- Considerable Contribution as a team member
- Hardworking
- Good with deadlines
- Compatible with any type of work