

Resume

SUKHPREET KAUR

V.P.O. Sukhchain, kalanwali Tehsil-

kalanwali, Distt. Sirsa,

Mob. +91 8168384817

Email Id :- sukhpreet25808@gmail.com

CAREER OBJECTIVE

To pursue a highly challenging and creative career where I apply my existing knowledge Acquires new skills and contribute effectively to the organization.

EDUCATIONAL QUALIFICATION

- **10th Passed From HBSE With 81.8% in 2013.**
- **12th Passed From HBSE With 79.2% in 2015.**
- **B.Com Passed From CDLU Sirsa With 69.7% in 2018.**
- **M.com(Finance) Passed From Punjabi University Patiala in 2020.**

EXPERIENCE

- **Worked With ALASKA Fabtech Pvt . Ltd. For Two Monthin “Finance and Accounts Department” , Kuranwala, Barwala Road, Derabassi**
- **Working as “Accounts Executive” with “MYND Integrated Solutions Private Limited” from December-21 to till date.**

COMPUTER SKILLS

- **Microsoft Office**
- **Tally ERP9**

STRENGTHS

- **Positive thinking**
- **Hardworking,**
- **Punctuality**
- **Responsible**

LANGUAGES KNOWN

- **Punjabi , Hindi, English**

PERSONAL DETAILS

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|-------------------------|-------------------------|
| • Date of Birth | 27-11-1996 |
| • Father’s Name | Sukhvinder Singh |
| • Gender | Female |
| • Nationality | Indian |
| • Marital Status | Unmarried |

