

Sanjoy Basak

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FATHER'S NAME: Lt. Sri Dina Bandhu Basak
(Retired voluntarily from Kesoram Cotton Mills Ltd.)

CITIZENSHIP: India

D.O.B. April 4, 1985

GENDER: Male

MARITAL STATUS: Married

LANGUAGE: English, Hindi, Bengali

INTEREST: Sports

EDUCATION

Graduate - Bachelor of commerce (Calcutta University),	2006
Class XII - (West Bengal Board of Higher Secondary Education),	2003
Class X - (West Bengal Board of Secondary Education),	2001

RELATED WORK EXPERIENCE

(5) Working in MOHAK AGRO INDUSTRIES, HDPE pipe & Sprinkler manufacturer, Ahmednagar, as an Area Manager on Irrigation Div. from Jan'19 - till continues...

- Visit Govt. Agriculture offices district/ block wise for promoting of Sprinkler with HDPE pipes & related parts regarding farming and cropping in farmers land under Govt. Subsidy scheme. (PMKSY)/PDMC/BKSY.
- Visit PMKSY/BKSY beneficiary govt. portal and complete required work online from beginning to end. (WFH)
- Developed dealers' district wise with giving target and cooperate/guide them to reaching the goal.

(4) Worked in Gem Forgings Pvt. Ltd. Manufacturer and exporter of Tea and coconut processing machinery, Kolkata as an Export Executive from June2013–Dec2018

- Dealing with existing clients and search new clients in **African continent, Phillipines, Indonesia and Srilanka.**
- Often update regarding on tea/coconut's heavy machineries to various clients in International and domestic.
- As per order frequent liaison with production head at factory and updated to client.

Other:

- Participate international Govt. E-Tender in African continent like Uganda, Rwanda and Kenya (KTDA) regarding tea machinery parts.
- Liaison for any clarification with Responsible person of Tender publisher.
- Participate and go with terms and condition.
- Interact with various vendors globally RFP and collect related documents.

(3) Worked in MPS Group of Co. (FMCG Div.), Kolkata as an International Marketing Executive from (Dec 2011 - May 2013)
(CLOSED)

- Create International client with forwarded sample of our products.
- Dealing with existing foreign clients.
- Arrange meeting with foreign clients in office.
- Liaison with quality control div. regarding quality of products.

(2) Worked in World Wide Safety Pvt. Ltd. (100% E.O.U) leather gloves manufacturer & exporter, Kolkata as a Factory Supervisor from May 2010 – Dec 2011)

- Co-ordination with Production for export related matter.
- Maintained stock of raw materials.
- Sending Export Sample to Overseas Buyer. (European countries)
- Co-ordination with production dept. for maintaining production date as per LC.

(1) Worked in Swaraj Marketing (DST of HSBC) Dept. of Personal Loan & Credit Card, Kolkata as a BDO from (December 2006 – May 2010) (CLOSED)

- Manage team for every one individual target.
- Visit MNC offices for getting more business & widen our product information.
- As per clients requirement we try to give our best possible facility.
- Maintain MIS

Date: 24.03.2021

Place: Kolkata

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Signature

