

# RAJAS VINODCHANDRA SHAH

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## **Present Address:-**

B/104, Priti Apartment,  
Khandwala Lane,  
Opp Ganesh Mandir,  
Malad (East),  
Mumbai – 400 097.

**E-mail ID:** [rajas.shah1983@gmail.com](mailto:rajas.shah1983@gmail.com)



**Mob. No.:** +91-9320404004

## OBJECTIVE

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- To enrich my knowledge and growth with best of my ability and skills and to reach the pinnacle of my profession through hard work, honesty and commitment.

## WORK EXPERIENCE

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@	<b>ORGANIZATION</b>	:	<b>SAFETY UMBRELLA.</b>
	<b>LOCATION</b>	:	Mind Space, Malad (West)
	<b>DESIGNATION</b>	:	Accounts Head
	<b>DURATION</b>	:	November 2022 to September 2024 (2 Years)
@	<b>ORGANIZATION</b>	:	<b>KETAN ENGINEERING WORKS.</b>
	<b>LOCATION</b>	:	Kanchpada Lane, Malad (West)
	<b>DESIGNATION</b>	:	Accounts Head
	<b>DURATION</b>	:	April 2019 to March 2022 (3 Years)
@	<b>ORGANIZATION</b>	:	<b>ART BEADS PVT LTD.</b>
	<b>LOCATION</b>	:	Zakaria Road, Malad (West) / C.P.Tank
	<b>DESIGNATION</b>	:	Cashier / Accounts Assistant
	<b>DURATION</b>	:	March 2011 to August 2018 (7 & ½ Years)
@	<b>ORGANIZATION</b>	:	<b>CYBER SPEED HARDWARE &amp; SOFTWARE &amp; CYBER CAFÉ.</b>
	<b>LOCATION</b>	:	Khandwala Lane, Malad (East)
	<b>DESIGNATION</b>	:	Proprietor
	<b>DURATION</b>	:	June 2004 to July 2010 (6 Years)

## SKILLS

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- Easy accessible to any kind of software.
- Very much used to in Microsoft excel and word.
- Knowledge of GSTR-1, GSTR-3B.
- Previously worked on Spectrum, Ginesys, and Tally Prime.

## EDUCATIONAL QUALIFICATION

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- T.Y.Bcom appeared from Maharashtra Board in 2005
- Passed H.S.C. from Maharashtra Board in 2002
- Passed S.S.C. from Maharashtra Board in 1999

## OTHER QUALIFICATION

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- Basic Computer Knowledge from Orbits Computer Education
- Hardware & Networking from St. Angelo's Computer Education

## PERSONAL DETAILS

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- **DATE OF BIRTH** : 11<sup>th</sup> September, 1983
- **MARITAL STATUS** : Married
- **NATIONALITY** : Indian
- **RELIGION** : Hindu

## LANGUAGES KNOWN

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- Gujarati
- Hindi
- English
- Marathi

## DECLARATION


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- I declare myself familiar with computer operation aspects. I am also confident of my ability to work in a team. I hereby declare that the information furnished above is true to the best of my knowledge.

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**PLACE:** Mumbai

**DATE:**



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(RAJAS V. SHAH)