

RAJAS VINODCHANDRA SHAH

Present Address:-

B/104, Priti Apartment,
Khandwala Lane,
Opp Ganesh Mandir,
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Mumbai – 400 097.

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OBJECTIVE

- To enrich my knowledge and growth with best of my ability and skills and to reach the pinnacle of my profession through hard work, honesty and commitment.

WORK EXPERIENCE

@	ORGANIZATION	:	SAFETY UMBRELLA.
	LOCATION	:	Mind Space, Malad (West)
	DESIGNATION	:	Accounts Head
	DURATION	:	November 2022 to July 2024.
@	ORGANIZATION	:	KETAN ENGINEERING WORKS.
	LOCATION	:	Kanchpada Lane, Malad (West)
	DESIGNATION	:	Accounts Head
	DURATION	:	April 2019 to March 2022 (3 Years)
@	ORGANIZATION	:	ART BEADS PVT LTD.
	LOCATION	:	Zakaria Road, Malad (West) / C.P.Tank
	DESIGNATION	:	Cashier / Accounts Assistant
	DURATION	:	March 2011 to August 2018 (7 & ½ Years)
@	ORGANIZATION	:	CYBER SPEED HARDWARE & SOFTWARE & CYBER CAFÉ.
	LOCATION	:	Khandwala Lane, Malad (East)
	DESIGNATION	:	Proprietor
	DURATION	:	June 2004 to July 2010 (6 Years)

SKILLS

- Easy accessible to any kind of software.
- Very much used to in Microsoft excel and word.
- Knowledge of GSTR-1, GSTR-3B.
- Previously worked on Spectrum, Ginesys, and Tally Prime.

EDUCATIONAL QUALIFICATION

- T.Y.Bcom appeared from Maharashtra Board in 2005
- Passed H.S.C. from Maharashtra Board in 2002
- Passed S.S.C. from Maharashtra Board in 1999

OTHER QUALIFICATION

- Basic Computer Knowledge from Orbits Computer Education
- Hardware & Networking from St. Angelo's Computer Education

PERSONAL DETAILS

- **DATE OF BIRTH** : 11th September, 1983
- **MARITAL STATUS** : Married
- **NATIONALITY** : Indian
- **RELIGION** : Hindu

LANGUAGES KNOWN

- Gujarati
- Hindi
- English
- Marathi

DECLARATION

- I declare myself familiar with computer operation aspects. I am also confident of my ability to work in a team. I hereby declare that the information furnished above is true to the best of my knowledge.

PLACE: Mumbai

DATE:



(RAJAS V. SHAH)