

ROSHAN RAJAPKAR



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📍 Mumbai

PROFILE

Contribute to the Operations Department of an organization, with my knowledge and experience in logistics coupled with my leadership and adaptability skills.

EDUCATION

Master Of Management Studies (MMS - Operations)
Kohinoor Business School
2019 – 2021

Bachelors Of Commerce (B.com)
Chetana College
2014 – 2017

Higher Secondary Certificate
Chetana College
2012 – 2014

Secondary School Certificate
K.E.S Kalina
2012

INTERESTS

Active cricket player
Gyming
Participation in Blood donation camps

PROFESSIONAL EXPERIENCE

Import Purchase Executive CELLO

05/2022 – Present | Mumbai

- Placing new order to the shipper as per the requirement of the factory and making payment accordingly.
- Prepared and processed import documentation according to customs regulations, laws and procedures.
- Monitored shipments and timely delivery to factory.
- Calculated duty and tariff payments owed on each shipment based on standard tables and legal requirements.
- Preparation of PO & BOE in SAP portal.

Export Executive

Srivalli Shipping & Transport

01/2021 – 05/2022 | Mumbai

- Analyze all the Export documents and verification of the same.
- Understand the category of the shipment, types of schemes, preparation of Bill of Entry and calculation of duty.

DHL Express

Import Executive

10/2017 – 07/2019 | Mumbai

- Import Documentation verification.
- Analyze all the import documents, understand the category of the shipment, preparation of Bill of Entry and calculation of duty.

CERTIFICATES

- Diploma in Customs Clearance and Freight Forwarding, Mumbai University

PROJECTS

An overview of custom clearance of import goods through vessel

SKILLS

Soft Skills

SAP Hana
Client Coordination
Team Management
Friendly, Positive Attitude
Reliable & Trustworthy

ACHIEVEMENTS

- Represented KBS at CNBC Awaaz channel
- Participated in Hero Campus Challenge Season 6
- Participated in Street Play for Swachh Bharat Abhiyan under Dayitva - A Social Outreach Programme