

## **CURRICULUM VITAE**

**NAME:** PRATIK MANOHAR PRABHU

**ADD:** 1/9, Devaji Munde Chawl, Hanuman Galli, Kanjurmarg (East), Mumbai – 400042

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**Mobile:** (+91) 8169865513

### **Objective:**

Seeking a suitable position in an organization where I can offer my skills and services, enhance my talent and ability by dealing with people and handling the situations as may be for mutual growth and betterment, also communicating and interacting with people to grow my knowledge.

### **Academic Qualification:**

Course / Degree	Institute / Board	Year of Passing	Class
B. Com	Mumbai University	2022	First
H.S.C	Maharashtra Board	2019	Second
S.S.C	Maharashtra Board	2017	First

### **Other Certificate Courses:**

- Certification Program in Export Import Management from Welingkar Institute.
- Complete knowledge of computer operating system- MS-CIT.

### **Work Experience:**

**Company:** Exim Trade Consulting Services Private Ltd.

**Duration:** From Nov-2022 To May-2023

**Designation:** Trainee Exim Associates

#### **Job Profile:**

- Work on advance authorization license process.
- Making export statement data.
- Making import statement as per Bill of entries
- Checking EBRC's on DGFT site.
- Follow up with procurement team for shipping bill copies and EBRC's.
- Follow up with CA and CE for certified documents.
- Maintain data as per company requirements.

**Company:** 5Paisa Capital Limited

**Duration:** From July-2023 To Nov-2024

**Designation:** Operations Executive

**Company:** Talentpro India HR Private Limited

**Duration:** From Nov-2024 To Till Date

**Designation:** Operations Executive

**Personal profile:**

Name : Mr. Pratik Prabhu.  
Date of Birth : 27<sup>th</sup> Dec 2001  
Sex : Male  
Marital Status : Single  
Languages Known : English, Hindi, and Marathi.

**Declaration:**

I hereby declare that the above furnished information is true and correct to the best of my knowledge.

**Date:****Place:**

(Pratik Manohar Prabhu)