

# NIKHIL JAIN

ASSISTANT MANAGER -  
PRODUCTION



B-401, Royle Dream  
Apartment, Bilimora,  
Navsari, GUJARAT,  
INDIA



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## OBJECTIVE

Nine years of experience working in high volume batch production plant. Excellent planner to achieve production goal and provide excellent customer services strong ability to multi task.

## SKILLS

- Production
- Production line management
- Solar PV Module
- PO Closing
- Man power management
- Batch Production
- Multi tasker
- Customer satisfaction
- Problem Solving
- Process improvement
- 6 S
- Kaizan
- Internal Auditor
- Cost reduction
- MS Office
- SAP HANA
- Dispatch Scheduling

## Achievement

- 5s Improvement Award (1<sup>st</sup> Prize)
- Kaizen Award (3<sup>rd</sup> Position)
- ISO 14001 Internal Auditor
- ISO 22163 (IRIS) Internal Auditor
- Core Tool Certified

## EXPERIENCE

**JOB TITLE** – ASSISTANT MANAGER  
(OCTOBER 2022 – TILL NOW)

**COMPANY NAME** – WAAREE ENERGIES LIMITED,  
NAVSARI, GUJARAT

### Responsibilities :

#### **Production:**

- Team leader of Production shift in charges.
- Preparing and execute production schedule
- Employing Cost saving quality control procedure
- Coordination with other department like. Store and Maintenance
- Track modules location by using MES and close all PO timely.
- Trace shift performance and provide back support to shift in charges
- Manage automatic production line

**JOB TITLE** – ASSISTANT MANAGER  
(MARCH 2015 – OCTOBER 2022)

**COMPANY NAME** – APAR INDUSTRIES LIMITED,  
VALSAD, GUJARAT

### Responsibilities :

#### **Production & planning:**

- Supervision of Production shift Staff and worker.
- Maintain Production document as per ISO and Audit requirement
- Develop Production plan as customer requirement and machine availability.
- Monitoring of Material Stock.
- Preparation of purchase requisitions according to production requirement.
- Provide training to workers regarding production process to maintain quality.
- Maintain all work process at Shop floor as SOP and Work Instruction.
- Develop cost reduction process with maintain product quality.
- Solve customer issues and quires.

### Technical Knowledge:

- Operation and Maintenance of German made Jet Mill.
- Gas Scrubbing Process.
- Operation and Handling of Industrial Air Oven.
- Handling of E-beam irradiation Product.
- Handling of Micro powder like PTFE and PVDF.

### Shop Floor Safety:

- Provide all safety PPE as work process requirement.
- Provide monthly 5s training to workers.
- Check gas concentration in air as GPCB requirement.
- Always focus on Men safety and Product Safety.

### Extra Activities:

- Generate Sales and Service order as per Customer PO in SAP.
- Generate Service Order and Service Entry as per Vendor Work in SAP.
- Doing Internal Audit in Plant.
- Process costing.
- Dispatch scheduling.

**JOB TITLE** – TECHNICAL OFFICER  
(2014 – 2015)

**COMPANY NAME** – BulkTainer Shipping  
Limited, Belapur, Navi Mumbai

### Responsibilities :

- Inspection of LPG and Butadiene Road Tanker.
- Generate safety document like checklist, instruction to driver.
- Provide Safety Training to tanker drivers regarding road safety and customer requirement.
- Solve tanker operational problem.
- Explosive licensing work.
- Execute Tendering process for Gas Tanker
- Generate GPS report to check tanker speed.
- Solve customer problem.
- Provide support to maintenance and operation department.

## EDUCATION

### Degree: 2008-2012

B.TECH in MECHANICAL ENGINEERING  
from Feroze Gandhi Institute of Engg. &  
Technology, Raebareli (U.P) (Uttar Pradesh  
Technical University, Lucknow)

Percentage: 71.00%

### Intermediate: 2005-2006

B.D.G.S.V.M Inter College, Jhansi (U.P.  
Board)

Percentage: 71.60%

### High School: 2003–2004

B.D.G.S.V.M Inter College, Jhansi (U.P.  
Board)

Percentage: 62.60%

## Personal Details

- Date of Birth: 25<sup>th</sup> Nov 1988
- Native Place: Jhansi (U.P)
- Marital Status : Single