

Himanshu Mishra

Sanjay Nagar Lalji Pada Kandivali (w) Mumbai - 400067

Logistics Executive

Keen in career opportunity and gain more experience relating to logistics while providing an Opportunity to make a strong contribution and value add to organization goals.

Experience

July 2022 – Current

Amitex Agro Product Private Limited - Mumbai

- ❖ **Imports : Handling Imports and Transports of Bulk Agro Chemicals**
 - Checking and verifying the import documents, terms & conditions as per purchase order / contract
 - Providing the documents to CHA for clearing of Import Consignment and filing the necessary documents
 - Arranging necessary documents from Shipper to avail various Import custom duty benefit (SAFTA, Mercosur, LDC)
 - Follow up with Finance and Bank for timely payments.
 - Coordination with transporter for timely delivery and empty container surrender to avoid demurrages and detentions.
 - Maintain the data pertaining to Process and QMS/Maintaining the Records of Import & Exports

January 2023– Current

Servotech India Limited – Mumbai

- ❖ **Project Logistics (handling complete logistics of 500/750/1000 TPD Refinery & Solvent Plant**
 - Getting offers for Ocean Freight and making comparison sheet for approval
 - Making Contracts with CHA and Forwarders.
 - Followup with Purchase Dept. for readiness of goods at Vendors factories.
 - Coordinating with plant team supports for readiness of the cargo
 - . Ensuring cargo is packed and stuffed properly.
 - Planning and executing the shipments as per booked vessel schedule
 - Arranging transports from factory to CFS / Port terminals
 - 8. Making Pre-shipment and Post shipment Export documents
 - Providing all drafts documents to buyer for checking prior to final issuance

Education

2018-2022

Bachelor Of Arts

Awadh University–Ayodhya UP

Skills

- Shipping & logistics
- Import Export Documentation
- Import Export Operations
- Freight Forwarding
- CHA, Custom Clearance
- Transportation
- International Trade
- DGFT , ICEgate
- Advance License
- Drawback, Rodtep, BRC.

Hobbies

1. Internet Surfing (Exim)
2. Playing Cricket

- Checking and updated about all status of Shipping Bill (Assessment, LEO)
- Following up of all Export Incentives with Govt. Agencies.
- Checking and updated about all status of Bill of entry (Assessment, Duty paid status, OOC status , query reply status)
- Sanctioned drawbacks. If any drawback is pending, submitting necessary documents as per requirement of officer.
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❖ **Managing All Certifications and License required for Import / exports**

- Preparing and maintaining data of Exports for Rodtep scheme and submitting data to consultant till issuance and sale of Scrips.
- Responsible for issuance and time to time renewal of FSSAI / RCMC / EPR Certificates
- Managing Import / Export under Advance Authorization.
- Responsible for revalidation, Eo extention, Value Enhancement, Redemption and Custom Bond cancellation.
- Followup with finance department / bank for EBRC

❖ **Insurance & Claim :**

- Arranging Marime and Transit Insurance of shipments
- Arranging quotes of various Insurance companies.
- Finalizing the lowest quotes and getting the policy issued.
- Arranging survey, in case of any incident / loss / damages to the cargo following up with Insurance agent and setting the claim.

❖ **Local Transport and logistics:**

- Coordination with Purchase department for Movements of trading goods from supplier to buyer
- Coordination with plant team for dispatch of materials of local projects as per contracts.
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- Negotiation with transporter and project wise agreement based on supply and delivery locations.
- Tracking all the shipments of Full Load and Part Load for timely delivery.

Declaration:

- I hereby declare that, all the above stated information is correct and true to the best of my knowledge.

Date :

Signature:

Place :