

## CURRICULUM VITAE

### PERSONAL DATA:

- **Name:** Anurag Singh
  - **Father's Name:** Shivpratap Singh
  - **Correspondence Address :** Flat no. 302, Compaq Building 05, Mahalaxmi Nagar, Sector no 05 Nere Village New Panvel (E) 410206
  - **Permanent Address :** 302, A-Wing, Neha Residency, Shree Ram Tekdi Road, Opp Girnar Tower, Sewree (W) 400015
  - **Email :-** anurag061192@gmail.com
  - **Marital Status:** Single
  - **Date of Birth:-**06/11/1992
  - **Mobile No :** - 9768946404
  - **Gender:** - Male
  - **Country of Origin:-** Indian
  - **Nationality:-** Indian
  - **Languages Known:-** English, Hindi and Marathi
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**EDUCATION:** BACHELOR OF COMMERCE FROM GURU NANAK COLLEGE OF ARTS, SCIENCE AND COMMERCE AFFILIATED TO MUMBAI UNIVERSITY PASSED IN APRIL '2015

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### WORK HISTORY WITH EXPERIENCE:

**Job Title, Customer Service Executive**

Organization :- Vodafone Idea LTD

Period :- 11/12/2015 and 25/09/2019

### DUTIES AND ACCOMPLISHMENTS

- Responsible for handle internal and external customer to
- Achieve and participate in monthly sale target by dealing with
- Customer and convert the lead to sales.
- Responsible for checking and verification of customer Application form.
- Responsible for converting verified and correct for min system.
- Responsible for selling of prepaid and postpaid sim to customer.
- Responsible for customer retention by providing and educating
- Customer through innovative and new product of the company.
- Responsible for preparation of productivity report and sales report for every month.
- Bullet list the duties associated with your position and your main accomplishments

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**TECHNICAL SKILLS**

Passed MSCIT Exam held on July 2015 from Maharashtra State Board of Technical Education Mumbai – Obtain 75% out of 100

Passed Out Exam Hld on November 2015 from KLIC Certified Course in Financial Accounting with Tally ERP from Yanshwantrao Chavan Maharashtra Open University Obtain 91% out of 100.

**EXTRA ACTIVITY** :Participated & Won the gold medal in Running Hardal and Potato Running at School Level Four Times.

**HOBBIES** : Watching News. Playing Cricket